

November PTO Meeting Minutes

6 p.m. November 12, 2024

- I. Treasurer's Report - Allison Allison shared that the Pepcat Prowl money is not all yet accounted for on the Treasurer's Report. The Treasurer's Report only shows the money raised online and not cash/checks sent to the school. The actual amount raised was \$5795.07. Allison also shared that a \$17,000 check was written to FCE so we could move forward with the basketball court project. Any unused funds at the completion of the project will be returned to PTO.

- II. Old Business
 - A. Skatetown Night \$413 raised - Mrs. Norman's class won the doughnut party with highest attendance.
 - B. Closet Clean Out progress was made and the PTO side of the closet is in much better shape now. Hooks were also installed in the upstairs girls bathroom as requested during this work day.
 - C. Pepcat Prowl Event was a big hit. Candice thought doing it inside was awesome. It was much easier to keep things contained and to hear. \$500 of sponsorships will cover 6 prizes completely. Aldi sponsorship gift card covered all snacks with \$83 leftover on the provided gift card. Big thanks to everyone that helped make the event a success!

- III. New Business
 - A. Pepcat Prowl
 - 1. Thank you notes three notes were passed around for all to sign thanking the event sponsors.
 - 2. It was noted that we also need to send thank you notes to t-shirt sponsors and lunch sponsors. Cassie will take care of this.
 - 3. Classroom Rewards Candice is going to contact the teachers to find out dates for ice cream reward parties. They will be done during recess. Kim will coordinate the glow parties for the classroom winners and will need some help when those occur. Hannah is working on a visual to recognize sponsors and individual prize winners. Kim will share it on social media when ready.
 - 4. Jackie will coordinate the Principal sleepover night.

 - B. Author Visit & Early Release Day (11:15 dismissal) - November 20th Mrs. Kelly shared that Lucy Branam will be meeting with classes during Related Arts that day. Megan will be helping with the event.

- C. Book Fair - December 9-13 (*Actually December 5-12) Mrs. Kelly would love to have volunteers again. She will be scheduling it differently this year. Set up will be Thursday, December 5th. Preview day Friday, December 6th. Shopping Monday through Thursday. Dec. 10th and 12th - family shopping nights will be after school until 5:30pm each night. Mrs. Kelly will share a volunteer sign up sheet when it is ready. Allison will get change for Mrs. Kelly before the event.
- D. Pep Rally - December 13th Kim is going to reach out to the Gresham band to help since it has been so difficult to coordinate with Central. She is also hoping to get the staff to do a rap or some kind of activity. Kim asked if anyone had any ideas for a fun activity that would involve all of the kids since we don't have any "prize winners" at this pep assembly. This pep assembly will start a little sooner - 1:15 because there is a music performance before it.
- E. Awards Assemblies - December 19th
1. Grades K-2 from 8:15-9:15am
 2. Grades 3-5 from 10-11am
- F. Teacher Appreciation Updates - Megan/Amanda Megan has received sponsors for November and December Teacher Appreciation lunches. PTO will put out teacher supplies again in January.
1. Staff Holiday Meal Pam suggested December 9th for teacher lunch. Megan will confirm dates for both lunches.
- G. Thanksgiving Teacher Appreciation Idea from Ms. K - Kim Ms. K asked for PTO to share a link to complete a form to share gratitude for a teacher or staff member. She is going to print them out and put them on classroom/office doors. Kim will share this on social media. Dr. Cottrell said he would like to make sure that all staff members receive recognition if this is done.
- H. Basketball Court Update - Cassie After a lot of back and forth with KCS, the basketball court project was finally approved! Unfortunately, rescheduling everything has been tricky and the company that has so graciously volunteered to do the labor is booked solid in November. They hope to complete the project in the beginning of December (weather

permitting). Whenever it is scheduled, the playground area will be closed for at least 3 days, possibly a week.

- I. Marquee Update - Dr. Cottrell Contracts are signed and we are waiting for installation. Pam is going to manage the sign. It will be placed just before the step leading down the office. The PTO Outdoor classroom funds from years ago was converted to cover this project. PTO contributed ~\$8,000. FCE contributed ~\$5,000 and KCS covered the remainder of the project (~\$6,000). Total cost was ~\$19,000.

 - J. Dine-Outs - Cassie suggested skipping dine-outs this year as they do not usually bring in much and we have had a lot of success with other fundraising already this year. The group agreed that we did not need to do multiple, but asked if we could still dine out with Sweet P's. This was our most successful dine out last year. Cassie will reach out to try to set that up again.

 - K. Dr. Cottrell suggested creating a media space with a green screen and video equipment for a future fundraising goal now that the marquee project is in motion. He shared that this space would appeal to a variety of students, especially the non-sports kids.
- IV. Principal Remarks: Dr. Cottrell is thankful for everything the PTO and FCE Staff do to make our school so great.

** Next PTO meeting Tuesday, December 10th at FCE in the Library at 6pm.